

LEIGHTON BROMSWOLD PARISH COUNCIL

Chairman: Bohdan Mysak; Clerk (Minutes): Penny Wood

Minutes of the Meeting held on Wednesday 22nd January 2020 at 7:30 at the Green Man (These Minutes are considered draft until ratified at the next Parish Council Meeting)

Present Councillors: B Mysak (Chairman), N Cook, D. Swanson, G. Troughton.

OPEN MEETING - Members of the Public, 3 residents in attendance

2001/01 To Receive Apologies and Reasons for Non-Attendance

Cllr Caress sent apologies (bereavement)

2001/02 Chairman's Opening Remarks

Chairman welcomed residents attending.

2001/03 Declarations of Interests for Members (Disclosable Pecuniary Interests)

None

2001/04 To Receive & Approve the Minutes of the Meeting 6 November 2019

Proposed: BM; Seconded: NC - All in agreement (except for GT, due to late arrival)

2001/05 Matters Arising:

2001/06 Still two vacancies on Council. Chairman had spoken to 3 residents about possible co-option, 2 of whom were in attendance.

2001/07 Clerk's Report

2001/07.1	Income to 31 Dec - £7,825
	Expenditure to 31 Dec - £3,887
Since Nov	Interest received - £4.99
	Paid to J R Gamblen for mower maintenance - £175.20
	Paid to Clerk for storage boxes - £31.05
	Bank Balance (includes recommended minimum reserve) - £9,891

2001/07.2 Bank Reconciliation to end of Dec:
Reconciled. Cashbook in line with Bank Statement.

2001/07.3 Banking:
Transfer of £508 from Savings Account to Current Account, leaving £9,500 in Savings.

2001/07.4 Certificate of Exemption Cllr. Mysak to list action points.

Audit Report actions list still to be issued - Cllr BM

Annual Review of Policy Documents:

To be discussed and agreed at the Meeting.

2001/07.5

- Financial Regulations - no changes (BM/NC);
- Standing orders: Revert back to 2017 (pre GDPR).
- GDPR amendments to be included in Privacy Policy.

It is recommended that all other policies remain in force unchanged.

All policies will be circulated for approval by Council prior to publication on the website.

Still to be issued - Cllr BM

2001/07.6

Assets: the list goes back at least 20 years. Stays at purchase cost until written off. Cllrs. to discuss list and make recommendations for write off/ disposal.

List to be issued for discussion at next Meeting

2001/08

Planning Report: Cllr JC

No planning report as Cllr JC not in attendance.

However, there have been no new planning applications since last Meeting.

Playing field report: Cllr BM

2001/09

Swing replacement: Quotation accepted and order placed. Repair to be completed by end Feb.

Actions arising from the Inspection Report: most items are minimal. a) Zip wire needs tightening up. Cllr. BM to send order to Wickstead. b) New signage to be agreed c) Grub screws resolved by Cllr Troughton.

Zip wire tensioning order to be raised - Cllr BM

Signage to be agreed and order raised - All

Tree report: Cllr NC

2001/10

Cllr Cook replaced the dead tree at no. 29. .

Tree Maintenance Staunch Hill East (incl No 3) concerned about sycamore tree roots going into segue and under house.

New tree survey to be carried out and updated by Cllr. NC plus parishioner

Check when maintenance of Staunch Hill is to take place - Cllr BM

Tree survey to be organised - Cllr NC

2001/11

Defibrillator: Cllr Mysak

CTV: Council to seek quotation on the installation of the CCTV.

Following further discussion, it was agreed that Council would not install a CCTV system.

2001/12

Annual Grass Cutting of the A14 junction:

Although the grass was cut, it still is difficult to see the eastbound carriageway clearly because of regrowth. Mr Vara has facilitated a meeting for 9th January to discuss this and other items together with other parishes along the A14.

Following the Meeting and the meeting with Highways, the grass on the junction has now been cut.

A further meeting with Highways will take place to discuss other safety measures in line with the new development on the A14.

Website update:

Agendas and Minutes and financials are all up to date.

2001/13

Confirmation of Councillor contact details. Cllrs DS to confirm (Cllr. NC and JC happy to give email and mobile no. for website. They will email Cllr. BM with permission. Other Councillors are requested to do same).

Latest Policy Documents to be added after final approval by Councillors. Meeting to agree.

Councillor details have been updated on the website.

Policy documents to be agreed and added - All

2001/14

Refurbishment of village notice board: Cllrs to discuss what further work is required.

Order has been placed for repair of locked door - Cllr NC

2001/16

Check/ maintainance of other village street furniture:

Council to consider carrying out a general survey for repair and maintenance.

Council to carry out survey at same time as annual risk assessment (within next 3 months) - All

Correspondence:

Cambridgeshire and Huntingdonshire Archives: now accepting records

Introducing Safecouncil.uk

Cambridgeshire Insight: Local Area Profiling

2001/19

Cambridgeshire County Council Climate Strategy Consultation

Voluntary and Community Sector (VCS) Capacity Building Partnership(s) survey

Cambridgeshire and Peterborough Minerals and Waste Local Plan: Proposed Submission Plan Consultation

Highway Events Application - Tour of Cambridgeshire (ToC) - Sunday 7th June 2020

2001/20

Any Other Business

A resident commented on the state of the drains.

A survey was agreed - Cllr BM

New

Dates of future Meetings: 4 March, 6 May, 1 July (APM To be agreed - 1 April??)

Meeting closed at 9:15 - Signed Acting Clerk: Bohdan Mysak

Date: 6 February 2020